LANGEBERG
MUNISIPALITEIT MUNICIPALITY MASIPALA

ADMINISTRATIEWE EN UITVOERENDE KANTOOR
ADMINISTRATIVE AND EXECUTIVE OFFICE
IOFISI YOLAWULO NEYESIGQEBA

Private Bag X2, ASHTON 6715
28 Main Road, ASHTON 6715
T +27 23 615 8000 **F** +27 23 615 1563
E admin@langeberg.gov.za www.langeberg.gov.za

LM APP 01 - APPLICATION IN TERMS OF SECTION 4(2) OF ACT 103 OF 1977 FOR BUILDING PLAN APPROVAL

I/We, the undersigned applicant, herewith submit for consideration plans depicting building works which I/We desire to carry out on the undermentioned site. I undertake to execute these works strictly in accordance with such plans and with the relevant regulations made under and by virtue of the National Building Regulations and Building Standards (Act 103 of 1977), and undertake not to commence with construction activities prior to approval.

PLAN CATEGORY: STANDARD APPLICATION ☐ MINOR WORKS APPLICATION ☐ GOVERNMENT ☐

CORRESPONDENCE TO: OWNER ☐ ARCHITECTURAL PROFESSIONAL ☐

SECTION A: REGISTERED OWNER

FULL NAMES: _____ SURNAME: _____

ID NO: _____ COMPANY: _____

CONTACT NO: _____ VAT NO: _____

EMAIL: _____ ADDRESS: _____

_____ POSTAL CODE: _____

PLEASE FULLY COMPLETE THE BELOW (Please select the appropriate block):

Is the original building older than 60 years ? ◯ Y ◯ N

Are plans compliant with the relevant Architectural Design manual and Home Owner's Association/Body Corporate constitution; ◯ Y ◯ N

Are all affected servitudes,services,street furniture etc. indicated on plans ◯ Y ◯ N

Is any council infrastructure affected? ◯ Y ◯ N

Are any trees affected by the work? ◯ Y ◯ N

Is any underground municipal electrical connection affected or any electrical overhead wire within a radius of 3m from proposed work? ◯ Y ◯ N

Is Environmental Authorisation (EIA) required in terms of NEMA ◯ Y ◯ N

I am the registered owner of the following property; or I have the authority of the registered owner/s of the following property in terms of a RESOLUTION of the directors / members / trustees of the owner/s (A certified copy of the Resolution must be attached). I am fully aware of the contents of this application. I appoint the person identified below as my **Legal Agent**, who has the required qualification, to submit the application on my behalf. I accept full responsibility for all actions carried out by my agent on my behalf. I accept communication by email as a legally valid and binding method of communication.

I, the **Registered Owner**, hereby declare that I have personally checked the **Title Deeds** or any other documents relevant to the property concerned and declare the proposed work is not contrary to any restrictive conditions or servitudes applicable thereto and in the event of such contraventions will bear the sole responsibility for rectifying aforesaid contraventions. I verify and confirm that all existing structures and their current uses have been indicated on the plans.

I hereby undertake to complete the building work in accordance with the approved building plans including all endorsements and attachments and I am fully aware of the fact that a **Certificate of Occupancy** must be obtained from the Municipality prior to **OCCUPANCY** of the premises.

I nominate: _____ to be my lawful representative and to act on my behalf in the submission of this application in terms Section 4 (2) of Act 103 of 1977 and to do all things lawfully required by the Local Authority to ensure this application complies with the provision of the National Building Regulations and Building Standards Act No. 103 of 1977 and any other applicable law. I certify that the answers on this application are to the best of my knowledge, correct.

Should any of the above be found to be incorrect, the application will be rejected and a new application will have to be made. Notwithstanding the aforesaid, should Council have reason to conclude that incorrect information has been knowingly provided, the Council reserves the right to direct a complaint with the relevant professional bodies and/or to institute criminal proceedings for fraud.

REGISTERED OWNERS SIGNATURE: _____ DATE:

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SECTION B: ARCHITECTURAL PROFESSIONAL

FULL NAMES: SACAP REG. NO:
ADDRESS:
POSTAL CODE: COMPANY: EMAIL:
SIGNATURE: CONTACT NO:

SECTION C: LOCALITY & DESCRIPTION

ERF/FARM NO: STREET NAME & NO:
SUBURB: DEVELOPMENT:
TOWN/AREA: ZONING:

OCCUPANCY CLASSIFICATION (REGULATION A20): A1 Entertainment and public assembly

NATURE OF PROJECT: Proposed New Building

NATURE OF MINOR WORK:

ESTIMATED COST OF WORK: R EXISTING AREA: m^2 NEW AREA: m^2
TOTAL AREA : m^2 EXISTING FOOTPRINT: m^2 NEW FOOTPRINT: m^2
NEW COVERAGE (E/GX100): % SITE AREA: m^2 AREA CARPORT: m^2
SWIMMING POOL AREA: m^2 WALL LENGTH: mm WALL HEIGHT: mm

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION (Please tick the appropriate block)			
TOWN PLANNING APPROVALS / COMPLIANCE eg. Departure, Consent Use, SDP, Rezoning etc. (if applicable)	☐		
A COPY OF DEMOLITION ORDER (if applicable)	☐		
APPROVAL/COMMENTS FROM SAHRA/HERITAGE WESTERN CAPE (if applicable)	☐		
ALL BUILDING PLANS TO BE SIGNED BY OWNER(S) AND ARCHITECTURAL PROFESSIONAL	☐		
COUNCIL APPROVED ENCROACHMENT AGREEMENTS (if applicable)	☐		
PROOF OF COMPLIANCE WITH DEVELOPMENT CONDITIONS AS STIPULATED BY COUNCIL. (if applicable)	☐		
HOME OWNER'S ASSOCIATION/DESIGN REVIEW PANEL'S STAMPS AND ENDORSEMENT SIGNATURES (if applicable)	☐		
COPY OF TITLE DEED	☐		
ERF DIAGRAM/ SURVEYOR GENERAL DIAGRAM	☐	**REGULATION XA REQUIREMENTS AS PER SANS 10400 (PLANS & CALCULATIONS):**	
PROOF OF PAYMENT OF BUILDING PLAN APPLICATION FEE	☐	ENERGY CONSUMPTION AND DEMAND	☐
POWER OF ATTORNEY TO SUBMIT ON BEHALF OF REGISTERED OWNER	☐	DOOR and WINDOWS SCHEDULE	☐
COPIES OF COUNCIL RESOLUTIONS AND CONDITIONS (if applicable)	☐	WATER RETICULATION	☐
CORPORATE APPLICATIONS ARE TO BE ACCOMPANIED BY A CORPORATE AUTHORISATION RESOLUTION.	☐	FENESTRATION	☐
BUILDING PLANS COLOURED AS PER ACT 103 OF 1977	☐	SANS FORM 2 (if applicable)	☐
SANS FORM 1 - FULLY COMPLETED AND SIGNED	☐		
SANS FORM 2 - FULLY COMPLETED AND SIGNED (Competent Person appointment(s) Engineer etc. if applicable)	☐	**ADDITIONAL INFORMATION**	
SACAP REGISTRATION CERTIFICATE	☐	STRUCTURAL DRAWINGS (if applicable)	☐
SACAP - ARCHITECTURUAL COMPLIANCE CERTICATE	☐	FIRE PLAN (if applicable)	☐
SWIMMING POOL AND SWIMMING BATHS APPLICATION FORM (if applicable)	☐	SANS FORM 3 (if applicable)	☐
DRAINAGE LAYOUT AND SECTION (where applicable)	☐	SANS FORM 4 (if applicable)	☐

NOTE: Please note that the municipality reserves the right to ask for any additional documentation, as it may be necessary to process this application. This application will only be valid on full payment of fees and processed on proof of receipt not on notice of payment.
Corporate applications are to be accompanied by a corporate authorisation resolution.
For queries please contact Building Control at 023 614 8032 or 023 614 8036