



ADMINISTRATIEWE EN UITVOERENDE KANTOOR
ADMINISTRATIVE AND EXECUTIVE OFFICE
IOFISI YOLAWULO NEYESIQEBA

Private Bag X2, ASHTON 6715
28 Main Road, ASHTON 6715

Ashton, Bonnievale, McGregor, Montagu and Robertson

STANDARD COMPLAINT FORM FOR LAND USE CONTRAVENTIONS

All complaints must be submitted in writing on this complaint form and emailed to: complaints@langeberg.gov.za or hand delivered to an office of the Langeberg Municipality.

Anonymous complaints will not be investigated. Complainants may request that their details be kept confidential. However, it must be noted that the complainant may be requested to give a sworn affidavit in relation to the activity which may lead to evidence being given in court.

- In terms of Section 85 of the Langeberg Land Use Planning By-Law, 2015 the Municipality must enforce compliance with the Bylaw and the Langeberg Integrated Zoning Scheme, 2018.
- In terms of Section 86 of the Langeberg Land Use Planning Bylaw, 2015, the use of land in a manner other than prescribed by the Zoning Scheme, without approval of the municipality, is an offence.

1. COMPLAINANTS INFORMATION

Complainant:			
Full name of Contact Person:			
Postal address:			
Telephone:		Cell:	
E-mail:			
*Indicate preferred method of communication	 Signature of Complainant Date		

REQUEST FOR DETAILS TO BE KEPT CONFIDENTIAL

YES

NO

2. ALLEGED CONTRAVENTION INFORMATION

Name of Property:	
Farm/Erf Number:	
Property size:	
Nearest Town:	
Full Physical Address of Offending Property:	

Registered property owner (if known):	
Postal address:	
Telephone:	
E-mail:	

Precise Nature of Alleged Building / Land Use Contravention: <i>Include dates / times.</i>	
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Extent of Activity ($\pm m^2$):	
Intensity of Activity: (e.g. whole site / portion)	
Frequency of Activity: e.g. continuous / intermittent / daily / weekends / daytime. Keeping a log of when such activities take place and recording car registration numbers, may be relevant.	

Impact of Activity on you/ surroundings:	

Is the activity causing any threat to life?	Yes	No	Provide Details:
Is the activity having a detrimental effect on safety and well-being?	Yes	No	
Is the activity causing / caused an irreversible change in land use?	Yes	No	
Is the activity causing a substantial detrimental effect on the natural environment?	Yes	No	
Is the activity causing a substantial detrimental effect on the built environment?	Yes	No	
Is there any noise nuisance?	Yes	No	
Is there any water/ air/ noise pollution as a result of the use?	Yes	No	
Is the use causing any traffic and parking problems?	Yes	No	
Is the use impacting on property values?	Yes	No	

3. SUPPORTING EVIDENCE

Attach any further information to this complaint form, such as:

- photos,
- plans,
- google earth images,
- letters and / or petitions,
- sworn affidavit.